



Staff Attorney – Core Services – Reno, Nevada

Nevada Legal Services (NLS) strengthens communities across Nevada by ensuring fairness and providing equal access to justice. We are a non-profit legal aid organization providing free legal services to low-income individuals and families in every county in Nevada. Our primary source of funding is through a grant from the federal Legal Services Corporation, although we receive funding from a variety of grant funders as well as private donors.

Nevada Legal Services has an opening for an attorney to join our core services department assisting pro bono clients, primarily in matters concerning tenant's rights, eviction defense, subsidized housing, public benefits, criminal record sealing, and eviction record sealing matters. Legal issues the attorney may face can change depending on the needs of our client communities.

We provide generous paid sick and vacation time and employer-paid medical insurance, as well as dental, vision, life insurance, and retirement plan. Salary depends on experience, with the range starting at \$70,000.

Application Instructions:

Applications will be reviewed on a rolling basis until the position is filled. Provide cover letter explaining interest, resume, 3 references, and writing sample to careers@nevadalegalservices.org, and reference "Staff Attorney - Reno" in the subject line.

Requirements:

- Applicants must be licensed to practice in Nevada or in another state and eligible for admission pursuant to Supreme Court Rule 49.1(1)(c).
- J.D. from ABA accredited law school.
- Applicants must have an interest and passion for helping low-income Nevadans, seniors, and veterans.
- Strong interpersonal skills and an ability to work collaboratively with a diverse team.
- Ability to work independently, handle changes or unexpected events, and establish cordial working relationships with courts and administrative personnel, coworkers, service providers, and clients.
- Excellent oral and written advocacy, analytical and organizational skills.
- Capability to work with low-income clients from diverse backgrounds, including clients with physical and mental disabilities and clients with limited English proficiency.

- Follow all requirements of the Nevada Legal Services Personnel and Case Management Manuals regarding timely completion of timesheets, mileage reimbursements, and other administratively required documents as well as maintaining cases in accordance with our case handling standards.
- Travel across northern Nevada as needed to appear in court, meet with clients, or conduct community outreach and education.

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Nevada Legal Services (NLS) is committed to a policy of equal opportunity and fosters an environment free of barriers and discriminatory practices. NLS actively promotes mutual respect, acceptance, teamwork and productivity. NLS is committed to maintaining an organization whose staff, Board and clients are diverse in background, experience, race, color, national origin, gender, age, religious reference, marital status, sexual orientation, sensory, mental or physical abilities, veteran status, and other qualities that strengthen the program while reinforcing its commitment to basic fairness. People of color, people who identify as transgender, lesbian, gay, or bisexual, and those with disabilities are strongly encouraged to apply. Individuals needing a reasonable accommodation for the application, interview process or for more information about the program may send a request to the email address provided. | Equal Opportunity Employer