NEVADA LEGAL SERVICES

Staff Attorney – Nevada Legal Kiosk Project (Part-Time)

Nevada Legal Services (NLS) strengthens communities across Nevada by ensuring fairness and providing equal access to justice. We are a non-profit legal aid organization providing free legal services to low-income people in every county in Nevada. Our primary source of funding is through a grant from the federal Legal Services Corporation.

The Legal Kiosk Staff Attorney supports the Director of Litigation, who serves as the Project Manager of the Nevada Legal Kiosk Project. The Nevada Legal Kiosk Project developed and installed computers in 28 public libraries across the state that provide access to curated civil legal information and forms as part of NLS's mission to expand access to justice. The Staff Attorney will work under a Technology Innovation Grant received by NLS to improve the legal kiosk user experience by adding the option of a plain language search through a closed AI search function.

Duties and Responsibilities

- Work with Project Manager and technology vendor in developing the search function and application to the Nevada Legal Kiosk content.
- Conduct user testing of new search function with members of the public.
- Coordinate with kiosk host libraries regarding launch of search feature and assist with training library staff.
- Assist in evaluation of AI search feature.
- Travel to Legal Kiosks in libraries across the state.
- Other duties as assigned.

Qualifications

- JD and license to practice law in the State of Nevada or admission in Nevada under Supreme Court Rule 49.3.
- Experience with legal aid organizations in Nevada.
- Computer literacy.
- Sensitivity to problems of low-income, minority, and disabled community members.
- Excellent oral and written communication skills; ability to explain legal issues to non-attorneys.
- Bilingual (English and Spanish) a plus.

Part time between 20 and 29 hours per week; hourly pay based on starting salary of $70,000.