



Staff Attorney – Core Services – Reno/Northern NV

Nevada Legal Services (NLS) strengthens communities across Nevada by ensuring fairness and providing equal access to justice. We are a non-profit legal aid organization providing free legal services to low income people in every county in Nevada. Our primary source of funding is through a grant from the federal Legal Services Corporation.

Nevada Legal Services has a staff attorney opening in our Reno office, or the applicant may choose to work out of any of our northern offices. The staff attorney will provide legal representation in a variety of cases in our core services including representing tenants in eviction cases, assistance with the denial or termination of public benefits, criminal and eviction record sealing, and counseling clients on a variety of legal matters. Legal issues the attorney may face can change depending on the needs of our client communities. The staff attorney will also be responsible for conducting and planning outreach on a variety of topics to social service providers and client communities across northern Nevada.

We provide paid sick and vacation time, medical, dental, vision and life insurance. The salary for the position is \$70,000.

Visit our website at www.nevadalegalservices.org and follow us on LinkedIn, Twitter, Instagram, Facebook and YouTube.

Requirements:

- Applicants should be licensed to practice in Nevada or in another state and eligible for admission pursuant to Supreme Court Rule 49.1. Recent graduates will be considered but continued employment will be contingent on passing the bar examination.
- J.D. from ABA accredited law school.
- Applicants must have an interest and passion for helping low-income Nevadans, seniors and veterans.
- Strong interpersonal skills and an ability to work collaboratively with a diverse team.
- Ability to work independently, handle changes or unexpected events, and establish cordial working relationships with courts and administrative personnel, coworkers, service providers, and clients.
- Excellent oral and written advocacy, analytical and organizational skills.
- Capability to work with low-income clients from diverse backgrounds, including clients with physical and mental disabilities and clients with limited English proficiency.
- Follow all requirements of the Nevada Legal Services Personnel and Case Management Manuals regarding timely completion of timesheets, mileage reimbursements, and other administratively required documents as well as maintaining cases in accordance with our case handling standards.
- Travel across northern Nevada to appear in court, meet with clients or conduct community outreach and education.

Application Instructions:

Applications will be reviewed on a rolling basis until the position is filled. Provide cover letter explaining interest, resume, 3 references, and writing sample to careers@nevadalegalservices.org, or apply online

at www.nevadalegalservice.org/employment, and reference "Core Services Staff Attorney - North" in the subject line.

Nevada Legal Services (NLS) is committed to a policy of equal opportunity and fosters an environment free of barriers and discriminatory practices. NLS actively promotes mutual respect, acceptance, teamwork and productivity. NLS is committed to maintaining an organization whose staff, Board and clients are diverse in background, experience, race, color, national origin, gender, age, religious reference, marital status, sexual orientation, sensory, mental or physical abilities, veteran status, and other qualities that strengthen the program while reinforcing its commitment to basic fairness. People of color, people who identify as transgender, lesbian, gay, or bisexual, and those with disabilities are strongly encouraged to apply. Individuals needing a reasonable accommodation for the application, interview process or for more information about the program may send a request to the email address provided. | Equal Opportunity Employer